

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2010-160
October 4, 2010

SUBJECT: Allocation of Spending (FY 2011)

ORIGINATING AGENCY: Office of the City Administrator

By virtue of the authority vested in the Mayor of the District of Columbia by sections 422, 422(11), 442(a)(1) and (c), and 603(d) and (e) of the District of Columbia Home Rule Act of 1973, as amended, Pub. L. 93-198, D.C. Official Code §§ 1-204.22 and 1-204.22(11) (2010 Supp.), 1-204.42(a)(1) and (c), and 1-206.03(d) and (e) (2006 Repl.), by section 123 of the Continuing Appropriations Act, 2011, HR 3081, approved September 30, 2010, by the federal Anti-Deficiency Act, 31 USC § 1341 *et seq.*, by the District Anti-Deficiency Act of 2002, effective April 4, 2003, D.C. Law 14-285, D.C. Official Code § 47-355.01 *et seq.*, (2010 Supp.), and by Mayor's Order 88-16, dated January 22, 1988, delegating authority to the City Administrator, it is hereby **ORDERED** that there is a policy established for allocating spending limits among the subordinate executive branch agencies of the District of Columbia government for FY 2011.

I. Allocation of Spending

The District faces a FY 2011 estimated revenue shortfall, and the Office of the Chief Financial Officer has projected spending pressures in some agencies. Per discussions with the Council Budget Director, the following restrictions will be implemented:

- A. To maintain a balanced District budget in FY 2011, subordinate executive branch agencies shall abide by the following restrictions:
 1. A freeze on new hiring, except those positions that are funded and budgeted 100% by federal grants;
 2. A freeze on all vacant positions, except those that are funded and budgeted 100% by federal grants;
 3. A freeze on travel and training except for training required by law to maintain certification necessary for to carry out the employee's District government duties;
 4. As required by the sections 1024 and 1025 of the Fiscal Year 2011 Budget Support Act of 2010, effective September 24, 2010, D.C. Law 18-223, 57 DCR 6242, no increase in salary or benefits, including increases in

negotiated salary, wage, and benefits provisions and negotiated salary schedules, shall be provided in fiscal year 2011 from the fiscal year 2010 salary and benefits levels.

- B. To maintain a balanced District budget in FY 2011, subordinate executive branch agency spending is hereby restricted as follows:
1. Each agency's budget shall be apportioned on a quarterly basis. The Office of the City Administrator shall make recommendations for quarterly apportionments and the Office of the Chief Financial Officer shall establish agency apportionments. The City Administrator recommends that the following expenditures be exempt from apportionment:
 - a. Food (Meals for Inmates, School Lunches, etc.)
 - b. Pharmaceuticals
 - c. Court-ordered Payments
 - d. DCPS Special Education Payments
 - e. Police Officers' and Fire Fighters' Retirement System
 - f. Teachers' Retirement
 2. Expenditures from Local funds for the following comptroller source groups: 20 – Supplies and Materials; 40 – Other Services and Charges; 41 – Contractual Services/Other; 50 – Subsidies and Transfers; and 70 – Equipment and Equipment Rental are restricted to budget authority less 10%, or the allocation listed in the attached spending restriction table;
 3. The following agencies shall be exempt from the 10% spending limitation from the comptroller source groups, but not from the apportionment:
 - a. Metropolitan Washington Council of Governments (EA);
 - b. Non-Public Tuition (GN);
 - c. Special Education Transportation (GO);
 - d. Unemployment Compensation Fund (BH);
 - e. Disability Compensation Fund (BG);
 - f. Washington Metropolitan Area Transit Commission (KC)
 - g. Washington Metropolitan Area Transit Authority (KE)
 - h. Settlements and Judgments (ZH)
 - i. District Retiree Health Contribution (RH)
 4. A subordinate executive branch agency may request an exception from the Office of the City Administrator to each of the restrictions described in paragraphs A or B for expenditures that are necessary for the safety of the public or the essential functions of government.

II. Adjustments

Upon the effective date of this Order, the Office of the Chief Financial Officer may adjust the allocations of spending limits made pursuant to this Order and pursuant to exceptions described in paragraph B-4 above as approved by the Office of the City Administrator.

III. Prohibitions

- A. No officer or employee of the District of Columbia may make or authorize an expenditure, obligation, or personnel action that causes an agency to exceed the reduced spending limits established by this Order.
- B. Any officer or employee violating paragraph A, part III, of this Order shall be subject to appropriate administrative discipline recommended by the Board for Review of Anti-Deficiency Violations, including, when circumstances warrant, suspension from duty without pay or removal from office.

IV. Applicability: This Order shall apply to all subordinate executive branch agencies of the District.

V. EFFECTIVE DATE: This Order shall be effective on Wednesday, October 6, 2010.


ADRIAN M. FENTY
MAYOR

ATTEST: Stephanie D Scott
STEPHANIE D. SCOTT
SECRETARY OF THE DISTRICT OF COLUMBIA

Agency Code - Agency Name	FY 2011 Budget	Spending Restriction on Subordinate Executive Agencies: 10% of objects 20, 40, 41, 50, 70	Available FY11 Budget
AA0-Office of the Mayor	4,544,313	48,789	4,495,524
AB0-Council of the District of Columbia	19,434,075	0	19,434,075
AC0-Office of the District of Columbia Auditor	4,083,821	0	4,083,821
AD0-Office of the Inspector General	13,925,298	0	13,925,298
AE0-Office of the City Administrator	5,105,237	15,884	5,089,353
AF0-Contract Appeals Board	790,000	0	790,000
AJ0-Access to Justice	3,279,000	327,900	2,951,100
AM0-Department of Real Estate Services	11,226,800	665,594	10,561,206
AS0-Office of Finance and Resource Management	20,878,243	11,463	20,866,780
AT0-Office of the Chief Financial Officer	87,847,061	0	87,847,061
BA0-Office of the Secretary	2,157,356	57,968	2,099,387
BE0-D. C. Department of Human Resources	8,189,123	81,111	8,108,012
CB0-Office of the Attorney General for the District of Columbia	52,103,083	394,169	51,708,914
CG0-Public Employee Relations Board	879,000	0	879,000
CH0-Office of Employee Appeals	1,306,854	0	1,306,854
CJ0-Office of Campaign Finance	1,352,581	0	1,352,581
DL0-Board of Elections and Ethics	4,132,749	0	4,132,749
DX0-Advisory Neighborhood Commissions	968,479	0	968,479
EA0-Metropolitan Washington Council of Governments	395,943	0	395,943
JR0-Office of Disability Rights	1,068,566	20,957	1,047,609
PO0-Office of Contracting and Procurement	9,299,168	46,091	9,253,076
RJ0-Medical Liability Captive INS Agency	2,500,000	0	2,500,000
RK0-D. C. Office of Risk Management	783,101	4,367	778,734
RP0-Office of Community Affairs	2,232,152	20,716	2,211,436
RS0-Serve DC	301,943	9,470	292,473
TO0-Office of the Chief Technology Officer	32,783,838	1,128,176	31,655,662
ZX0-Municipal Facilities: Non-Capital	123,455,786	1,401,556	122,054,230
BD0-Office of Planning	6,122,482	73,469	6,049,012
BJ0-Office of Zoning	2,660,195	0	2,660,195
BX0-Commission on Arts and Humanities	4,940,310	444,421	4,495,889
CF0-Department of Employment Services	36,629,815	3,176,845	33,452,969
CQ0-Office of the Tenant Advocate	654,000	0	654,000
CR0-Department of Consumer and Regulatory Affairs	8,203,032	70,315	8,132,717
DA0-Board of Real Property Assessments and Appeals	1,310,186	0	1,310,186
DB0-Department of Housing and Community Development	12,063,777	960,217	11,103,561
EB0-Office of the Deputy Mayor for Planning and Economic Development	2,294,834	82,585	2,212,248
EN0-Department of Small and Local Business Development	4,599,042	273,306	4,325,736
HY0-Housing Authority Subsidy	25,822,884	0	25,822,884
LQ0-Alcoholic Beverage Regulation Administration	400,000	0	400,000
TK0-Office of Motion Picture and Television Development	555,310	12,017	543,294
BN0-Homeland Security and Emergency Management Agency	1,993,709	35,476	1,958,232
FA0-Metropolitan Police Department	412,846,987	3,399,138	409,447,848
FB0-Fire and Emergency Medical Services Department	195,529,834	1,970,699	193,559,135
FD0-Police Officers' and Fire Fighters' Retirement System	127,200,000		127,200,000
FE0-Office of Victim Services	2,643,307	252,022	2,391,286
FH0-Office of Police Complaints	2,115,721	29,408	2,086,313
FI0-Corrections Information Council	130,000	9,000	121,000
FJ0-Criminal Justice Coordinating Council	198,780	0	198,780
FK0-District of Columbia National Guard	2,553,156	56,836	2,496,320
FL0-Department of Corrections	110,088,833	3,999,146	106,089,687
FO0-Office of Justice Grants Administration	71,623	476	71,147
FS0-Office of Administrative Hearings	7,093,322	64,623	7,028,699
FV0-Forensic Laboratory Technician Training Program	1,623,892	3,972	1,619,920
FX0-Office of the Chief Medical Examiner	7,400,194	65,538	7,334,656
FZ0-District of Columbia Sentencing and Criminal Code Revision Commission	797,510	18,935	778,576
UC0-Office of Unified Communications	27,097,232	21,532	27,075,700
CE0-District of Columbia Public Library	36,406,911	0	36,406,911
GA0-District of Columbia Public Schools	563,538,343	6,539,062	556,999,281
GB0-Public Charter School Board	1,468,000	0	1,468,000

Agency Code - Agency Name	FY 2011 Budget	Spending Restriction on Subordinate Executive Agencies: 10% of objects 20, 40, 41, 50, 70	Available FY11 Budget
GC0-Public Charter Schools	434,660,738	5,043,620	429,617,118
GD0-Office of the State Superintendent of Education	115,812,913	9,197,995	106,614,918
GG0-University of the District of Columbia Subsidy Account	62,920,000	6,292,000	56,628,000
GM0-Office of Public Education Facilities Modernization	26,743,210	648,414	26,094,796
GN0-NON-PUBLIC TUITION	179,890,760	0	179,890,760
GO0-SPECIAL EDUCATION TRANSPORTATION	89,171,281	0	89,171,281
GW0-Deputy Mayor for Education	1,273,383	30,512	1,242,871
GX0-Teachers' Retirement System	3,000,000	0	3,000,000
AP0-Office on Asian and Pacific Islander Affairs	815,493	31,093	784,401
BG0-Disability Compensation Fund	28,169,140	0	28,169,140
BH0-Unemployment Compensation Fund	18,512,000	0	18,512,000
BY0-D. C. Office on Aging	15,944,166	1,407,717	14,536,449
BZ0-Office of Latino Affairs	2,889,086	213,065	2,676,021
HA0-Department of Parks and Recreation	38,081,074	602,853	37,478,221
HC0-Department of Health	74,471,870	4,393,773	70,078,097
HM0-Office of Human Rights	2,278,773	11,825	2,266,948
HT0-Department of Health Care Finance	504,436,781	1,425,357	503,011,424
JA0-Department of Human Services	144,096,000	11,024,632	133,071,368
JM0-Department on Disabilities Services	56,808,345	3,597,696	53,210,649
JY0-Children and Youth Investment Collaborative	7,200,000	720,000	6,480,000
JZ0-Department of Youth Rehabilitation Services	90,680,624	4,622,818	86,057,806
RL0-Child and Family Services Agency	198,189,414	13,961,310	184,228,104
RM0-Department of Mental Health	168,451,364	6,205,194	162,246,170
VA0-Office of Veterans' Affairs	391,952	7,386	384,566
KA0-Department of Transportation	2,951,000	295,100	2,655,900
KC0-Washington Metropolitan Area Transit Commission	123,000	0	123,000
KD0-School Transit Subsidy	6,058,000	605,800	5,452,200
KE0-Washington Metropolitan Area Transit Authority	246,268,034	0	246,268,034
KG0-District Department of the Environment	13,636,002	731,866	12,904,135
KT0-Department of Public Works	100,360,000	2,300,342	98,059,658
KV0-Department of Motor Vehicles	24,379,069	1,072,907	23,306,162
TC0-D.C. Taxicab Commission	1,096,948	1,841	1,095,107
CP0-Certificate of Participation	33,044,575	0	33,044,575
DS0-Repayment of Loans and Interest	401,904,816	0	401,904,816
ELO-Master Equipment Lease/Purchase Program	49,804,074	0	49,804,074
RH0-District Retiree Health Contribution	98,700,000	0	98,700,000
SM0-Schools Modernization Fund	8,612,963	0	8,612,963
ZA0-Repayment of Interest on Short Term Borrowing	9,000,000	0	9,000,000
ZB0-Debt Service - Issuance Costs	15,000,000	0	15,000,000
ZH0-Settlements and Judgments	21,477,000	0	21,477,000
ZZ0-John A. Wilson Building Fund	3,598,126	0	3,598,126
	5,322,978,763	100,238,366	5,222,740,397